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Ask for: James Clapson
Date: 28/8/2026

Dear Member

PENSION BOARD - THURSDAY, 3 SEPTEMBER 2026

I am now enclose, for consideration at next Thursday, 3 September 2026 meeting of the Pension Board, the following report(s).

Agenda Item No

6 **Forward Plan and Action Log (Pages 1 - 4)**

Yours sincerely

Benjamin Watts
Deputy Chief Executive

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From:	Chairman - Kent Pension Board Corporate Director of Finance
To:	Kent Pension Board – 3 September 2026
Subject:	Board work programme and Action Log
Classification:	Unrestricted

Summary:

To report on the Board work programme for the next four meetings and note updates on the action log from previous meetings.

Recommendation:

The Board is recommended to:

- note the work programme and action log

FOR INFORMATION

1. Board Work Programme

1.1 This report has been created to replicate the equivalent report presented to the Pension Fund Committee meeting at each meeting.

1.2 ***Appendix 1*** shows the work plans for the next four Board meetings.

1.3 This work programme is intended to inform the Board of the key items that will be considered at those meetings. This programme will be subject to change as issues arise, and updates will be brought to every meeting. Given the changing nature of the Fund work, in particular Governance changes, Local Government Reorganisation and asset pooling, the agendas will evolve to address the key issues of the day.

<u>Board Action Log</u>

1.4 To ensure that questions asked at Committee meetings are appropriately recorded and responded to, the Fund maintains an Action Log, or actions that are not formal decisions, but need follow-up and resolving. The table at Appendix 2 shows the actions from the last two meetings of the Board. This table will be updated throughout the year, with actions and responses.

Nick Buckland, Head of Pensions and Treasury

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September 2026

Appendix 1

Board workplan

	3 Sept 2026	16 Dec 2026	2 March 2027	8 June 2027
Work programme/Action Log	Y	Y	Y	Y
Update from the Pensions Fund Committee	Y	Y	Y	Y
Governance including: • Pension Fund Business plan and budget • Governance matters • Policy/strategies • Regulatory changes	Y	Y	Y	-
Fund Employer matters	Y	Y	Y	-
Pension Service Delivery update • Pensions Dashboard • KPI reporting	Y	Y	Y	-
Training update	-	Y	-	Y
Local Government Reorganisation and KPF	Y	Y	Y	Y
Risk register update. (Full RR at least twice a year)	Y	Y	Y	Y
Investment Update • Performance • Rebalancing • Pooling	Y	Y	Y	Y

Appendix 2

Pension Board Action Log

Date of Meeting	Action/Question	Outcome	Complete (Y/N)
25/11/2025	**Pension Administration** – request to include details of vacancies on Board papers	**Complete** - These are now reported to Board and Committee at every meeting	**Y**
25/11/2025	**Governance** – will the Fund share Dashboard statistics with Employers	**Work in Progress** – work on how best to do this	N
2/12/2025	**Governance** – Process for appointment of Independent Chair of Board requested	**Complete** - Chair formally appointed at June meeting of Board	**Y**
4/6/2026	**Investments** – Request to be updated on transition costs for moving to Border to Coast when known	**Ongoing** – formal transition has not yet commenced	N
4/6/2026	**LGR** – Board to be updated on work and progress toward conclusions	**Ongoing** – on todays and future agendas	**Y**
4/6/2026	**Risk Register** – to present a summary of risk register with changes noted	**Complete** – on today’s agenda	**Y**